 Fort Bend Independent School District

**Willowridge High School**

16301 Chimney Rock Road

Houston, Texas 77053

August 24, 2023

Dear Prospective Donor:

I am writing to request an in-kind donation or monies and/or in-kind sponsorship to provide incentives to assist and motivate our students at Willowridge High School, to increase their overall attendance.

Many students are unable to attend school daily and participate fully due to their unstable living situations. As the Drop Out Prevention & Recovery Caseworker, at Willowridge High School, I am charged with increasing the overall attendance, however due to the limitation of resources, we are seeking donations from our community partners to improve our attendance and increasing our graduation rate.

According to current data, ***daily attendance*** is the building block that must be in place to meet student achievement and high school graduation goals. Physically being present in school is the most basic condition for a student’s success. If students are not in school, they are not learning what is being taught and could be falling behind in earning the course credits needed to graduate (Bauer 2018).

All in-kind donations or monies will be utilized to provide snacks, water, and relevant items to incentivize their attendance throughout the school year. Examples include as food, for music, gaming, and movies. With your help we can achieve our goal of an increase in attendance, which would lead to a 96.5% attendance rate. Our ultimate goal is to prevent students from dropping out of school and reaching their full potential.

I look forward to hearing back from you regarding any assistance you may provide. If you have any questions, or require additional information, please contact me.,

Sincerely,

Omar Rosado, MBA

Drop Out Prevention & Recovery Case Worker

Willowridge High School

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